



IRS VERIFICATION OF NONFILING ORDERING INSTRUCTIONS 2024-2025

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We are required to collect IRS Verification of ~~Non~~ Filing for all independent students and/or their spouses who did not file a 2022 federal tax return. We are also required to collect IRS Verification of ~~ffiling~~ Filing for parents and stepparents listed on the FAFSA and who did not file a ~~220~~ 2020 federal tax return.

To obtain this verification, follow these steps:

1. Go to www.IRS.gov
2. Click "FindForms & Instructions" then search for '4506-T'
3. Click on "Form 4506, Request for Transcript of Tax Return"
4. Print off form and complete
 - x top section of form, line 1a, 1b, and 3
 - x Check mark